

# MAYTECH COMMUNICATIONS LIMITED

## ACCEPTABLE USE POLICY FOR WEBSITES

Last Updated May 2007

- 1) Whilst using our services you and your authorised users (hereinafter collectively referred to as “you”) must comply with all applicable laws that apply in the UK and in any other jurisdiction that may be relevant to you. You should remember that the Internet is a global medium and is regulated by the laws of many different countries. Material which is legal in one country may be illegal in another and vice versa.
- 2) You must not, directly or indirectly, upload, download, possess, process, store, transmit, publish, distribute, circulate, link to or otherwise propagate in any way any material that is:
  - (a) Illegal;
  - (b) Grossly offensive or of an indecent or obscene nature or menacing in character or may be deemed to be so;
  - (c) Intended or likely to cause annoyance, inconvenience or needless anxiety;
  - (d) Known by you to be false and misleading.
- 3) You must not infringe the rights of others, including rights of privacy and copyright; an example of this would be sharing without the permission of the copyright owner, protected material such as a music or video file.
- 4) You must not publish on your websites any material that:
  - (a) Incites disorder;
  - (b) Constitutes instructions to commit illegal activities;
  - (c) You do not own the rights to, without the permission of the owner of the relevant rights;
  - (d) Is defamatory
  - (e) Links or otherwise leads to, any of the above.
- 5) You must not use your websites to sell, distribute or advertise:
  - (a) Software for sending unsolicited bulk emails, excessive news postings or similar;
  - (b) Software for port scanning, virus creation, hacking or any other illegal or antisocial activity;
  - (c) Lists of email addresses except where all the addressees have given their explicit permission.
  - (d) Any collection of personal data other than in accordance with all applicable data protection legislation.
- 6) You must not publish the personal details of any individuals without their consent.
- 7) You must ensure that your index.htm or default.htm files (the first page to be viewed on your websites) does not contain any material liable to offend. A clearly readable warning page must be displayed before any adult material is displayed. Equally, if you have any doubt about the suitability of your content for others, particularly minors, you must display a warning page before a visitor reaches the content.
- 8) The security of your websites is your responsibility and you must not permit anyone other than yourself and your authorised users to maintain the sites.
- 9) In certain circumstances we are obliged, under the Regulation of Investigatory Powers Act 2000 and other legislation (both UK and otherwise), to disclose information to the police and other law enforcement agencies and public authorities. Similarly, we have to comply with court orders to disclose information.
- 10) We may operate systems to ensure compliance with our acceptable use policies.
- 11) This acceptable use policy will be updated from time to time and is complementary to our contractual terms and conditions.